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## Department of Police Kearny, New Jersey 07032

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### **Instructions for Applying for a Town of Kearny Reserved Handicapped Parking Space**

Please review the Application for a Reserved Handicapped Parking Space to determine if you meet the criteria for approval. If you believe you meet the criteria, complete the application by **completely filling in all requested information**. Additionally:

1. **A Notary Public must notarize section A of the application;**
2. Your licensed physician must complete the Disability History Page of the application.

Please **submit a copy of the following documents ALL ON ONE PAGE:**

1. **vehicle registration;**
  2. **disabled persons ID from the State of New Jersey;**
  3. **driver's license for all parties on the application;**
  4. **handicapped hang tag.**
- In addition, if you are **not** the owner of your home, submit a letter from the owner of the property granting permission for the handicapped space to be placed in front of his/her home (if not previously submitted).
  - If someone other than yourself will be driving you, a note from your physician stating that you need to leave the house **at least 4 times per week** must be submitted.

Upon approval of the handicapped street parking permit application, a fee of \$75.00 for one (1) year will be required. Please do not send any money now; you will be notified when the application is approved.

**Please do not submit the application form if you believe you do not meet all of the required criteria, as this will result in a delay in the processing of other qualified applicants.**

Unfortunately, the entire application process may take several months to complete and we appreciate your patience.

[www.kearnynj.org](http://www.kearnynj.org)

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**Kearny is an Equal Opportunity Employer**